

2009-Pay-2010 Assessment/Tax Billing Cycle - Hendricks County - Updated Wed 9/16/09																																			
ID	Date Type	Task Name	Actual/Projected Start Date	Actual/Projected Finish Date	Required Finish Date	Resource Name	On Time Status	2008					2009					2010					2011												
								J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A
0		2009-Pay-2010 Assessment/Tax Billing Cycle - Hendricks County	NA	NA	NA																														
1	Actual	Submit 2008-pay-2009 real and personal property data to DLGF/LSA	Wed 10/1/08	Wed 8/12/09	Wed 10/1/08	Assessor																													
2	Actual	Validate all 2008 sales disclosures and submit data to DLGF/LSA	Tue 7/21/09	Tue 7/21/09	Mon 3/2/09	Assessor																													
3	Actual	County submits workbook and ratio study	Mon 8/3/09	Mon 8/3/09	Mon 5/18/09																														
4	Actual	Conduct and approve county ratio study	Tue 8/4/09	Tue 8/11/09	Mon 6/1/09	DLGF																													
5	Projected	Apply trending factors, review assessed values, and deliver final AV to Auditor	Wed 8/12/09	Mon 9/21/09	Wed 7/1/09	Assessor																													
6	Projected	Apply deductions and exemptions	Tue 9/22/09	Mon 10/19/09	Wed 7/29/09	Auditor																													
7	Projected	Submit TIF Neutralization forms (if applicable)	Tue 9/22/09	Mon 10/19/09	Wed 7/29/09	Auditor																													
8	Projected	Review and approve TIF Neutralization	Tue 10/20/09	Wed 10/21/09	Fri 7/31/09	DLGF																													
9	Projected	Certify net assessed values to DLGF	Thu 10/22/09	Thu 10/22/09	Mon 8/3/09	Auditor																													
10	Projected	Prepare data extract files and submit 2009-pay-2010 real and personal property to	Tue 9/22/09	Tue 12/22/09	Thu 10/1/09	Assessor																													
11	Projected	Prepare Form 15 data and submit to DLGF	Wed 12/23/09	Thu 1/21/10	Mon 11/2/09	Assessor																													
12	Projected	Adopt budgets, levies and rates	Tue 6/2/09	Mon 11/2/09	Mon 11/2/09	Local Units																													
13	Projected	File budgets with County Auditor	Tue 11/3/09	Wed 11/4/09	Wed 11/4/09	Local Units																													
14	Projected	Advertise adopted rates (TAB Rate Chart)	Thu 11/5/09	Thu 11/19/09	Thu 11/19/09	Auditor																													
15	Projected	Work unit budgets, levies, rates, and certify county budget order	Fri 11/20/09	Mon 2/15/10	Mon 2/15/10	DLGF																													
16	Projected	Prepare abstract and tax duplicate, and submits 2009-pay-2010 tax billing data to	Tue 2/16/10	Mon 3/15/10	Mon 3/15/10	Auditor																													
17	Projected	Publish tax rates - 1st advertisement	Tue 3/16/10	Mon 3/22/10	Mon 3/22/10	Treasurer																													
18	Projected	Publish tax rates - 2nd advertisement	Tue 3/23/10	Mon 3/29/10	Mon 3/29/10	Treasurer																													
19	Projected	Publish tax rates - 3rd advertisement	Tue 3/30/10	Mon 4/5/10	Mon 4/5/10	Treasurer																													
20	Projected	Prepare and mail tax bills	Tue 4/6/10	Fri 4/23/10	Fri 4/23/10	Treasurer																													
21	Projected	Tax billing lead time - spring installment	Fri 4/23/10	Mon 5/10/10	Mon 5/10/10																														
22	Projected	Tax bills due - spring installment	Mon 5/10/10	Mon 5/10/10	Mon 5/10/10																														
23	Projected	Make spring property tax distribution	Tue 5/11/10	Wed 6/30/10	Wed 6/30/10	Auditor																													
24	Projected	Tax billing lead time - fall installment	Wed 6/30/10	Wed 11/10/10	Wed 11/10/10																														
25	Projected	Tax bills due - fall installment	Wed 11/10/10	Wed 11/10/10	Wed 11/10/10																														
26	Projected	Make fall property tax distribution	Thu 11/11/10	Fri 12/31/10	Fri 12/31/10	Auditor																													
On time symbols: Green = On time or early Yellow = 1-90 days late Red = 91+ days late		Task		Summary		Rolled Up Baseline Milestone		Project Summary																											
		Progress		Rolled Up Task		Rolled Up Progress		Group By Summary																											
		Baseline		Rolled Up Milestone		Split		Deadline																											
		Milestone		Baseline Summary		Baseline Split																													
		Baseline Milestone		Rolled Up Baseline		External Tasks																													
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Note: Tasks in BOLD have statutory deadlines.																																			